

AGENDA  
REGULAR MEETING  
BOLTON TOWN BOARD

April 5, 2022

Regular Meeting:

Supervisor: Ronald Conover  
Councilman: Robert MacEwan  
Councilmember: Wanda P. Cleavland  
Councilmember: Susan Wilson  
Councilman: Brendan Murnane  
Town Clerk: Jodi Petteys  
Counsel: Mr. Reichenbach  
Minute-Taker: Kate Persons  
Director of Planning & Zoning: Richard Miller

Meeting Call to Order: 6:00PM.

Pledge: Councilmember MacEwan

Minutes:

- Approve the March 1, 2022 regular Town Board Meeting Minutes.

Public Hearings:

**Public Hearing: To amend Ordinance 24 Code of Ethics**

**AMENDMENT TO TOWN OF BOLTON ORDINANCE #24  
CODE OF ETHICS**

Resolution to update Town of Bolton Ordinance #24 Code of Ethics as follows:

Subsection (c) of Section 3, **Standards of Conduct** shall be amended to add the underlined language as follows:

“(c) Representation before one’s own agency. He or she shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he or she is an officer, member or employee, or of any municipal agency over which he or she has jurisdiction or to which he or she has the power to appoint any member, officer or employee. This section shall prohibit the appearance or representation on behalf of any client or customer before any Board of the

Town of Bolton by an officer or employee except where such appearance or representation is: 1. in the discharge of his or her official duties for the Town of Bolton; or 2. the substantive subject matter of the appearance or representation is the officer or employee's personal interest."

## SECTION 7

*EFFECTIVE DATE: This ordinance shall take effect 20 days after it is filed in the office of the State Comptroller and posted and published as required by law.*

### TO READ AS AMENDED:

EFFECTIVE DATE: THIS ORDINANCE SHALL TAKE EFFECT 10 DAYS AFTER PUBLICATION AS REQUIRED BY LAW.

### Public in Attendance:

- Ben Driscoll, Jr.

### Correspondence:

- CleanView Capital regarding the Government Non-Debt" Finance Program.
- Invitation to the RPI Presidential Tribute Celebration.
- Sembrich Gala Invitation.
- NYS Assembly regarding the Pollution Prevention Community Grants Program applications.
- NYS DEC regarding Climate Smart Communities Program.
- American Legion Post 961 regarding the Memorial Day Parade.
- Thank you from The Sembrich for Occupancy Tax allotment.
- Lake George-Lake Champlain Regional Planning annual report.

### Committee Reports:

Councilman: Robert MacEwan

Councilman: Brendan Murnane

Councilmember: Susan Wilson

Councilmember: Wanda P. Cleavland

### Supervisors Report:

- Deposits: \$ 184,980.71
- Disbursements: \$ 357,050.20
- Water District Flushing is being scheduled to take place May 3 - 4th.
- Road work presently underway on Finkle Road in preparation for improvements.
- Main WWTP Pump Station shutoff valve replaced, important upgrade with excellent project coordination by WWTP staff.

- New Business:

- Resolution to update the Town of Bolton 406- Code of Ethics Policy in the Employee Handbook under **Standards of Conduct** as follows:

**Representation before one’s own department** – An officer or employee shall not receive or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal department of which he or she is an officer, member or employee, or over which the officer or employee has jurisdiction or to which the officer or employee has the power to appoint any member, officer or employee. This section shall prohibit the appearance or representation on behalf of any client or customer before any Board of the Town of Bolton by an officer or employee except where such appearance or representation is: 1. in the discharge of his or her official duties for the Town of Bolton; or 2. the substantive subject matter of the appearance or representation is the officer or employee’s personal interest.”

- Resolution to authorize an additional \$7,000 to the LGPC for Invasive Species Program from Occupancy Tax funds.
- Resolution to authorize the mailing of the 2021 Water Quality report with the April 2022 billing.
- Resolution to authorize the Supervisor to accept change order #13 for the continuation of the zoning update with the LA Group in an amount not to exceed \$10,000.

Public in Attendance

TRANSFERS FOR APRIL 2022

To	From	Amount
<u>GENERAL:</u>		
3120.2 Police/Constable EQ	3120.1 Police/Constable PS	\$17,211.00
<u>HIGHWAY:</u>		
5142.4 Snow Removal CE	5142.1 Snow Removal PS	\$9,117.00
<u>SEWER:</u>		
1950.4 Judgments & Claims	1440.4 Professional Svcs	\$1,000.00
8120.4 Sanitary Sewers	8130.4 Treatment/Disposal	\$15,000.00

Pay the Bills:

Abstract 3A

General	398-440	7,090.61
Sewer	81-90	3,907.99
Water	71-74	1,397.32
St Lights	9-12	1,053.02

Abstract 4

General	304-397 441-477	86,930.86
Highway	65-113	91,862.33
Sewer	62-80 91-94	13,602.04
Water	47-70 75-83	24,072.28
B&G Building Project	3	2,815.00
St Lights	13	2,652.77
Tourism	2-3	24,304.43
Sewer EPG Infiltration Project	1-2	280.00
Sewer Improve	5-6	1,270.00