

AGENDA
REGULAR MEETING
BOLTON TOWN BOARD

May 2, 2023

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilmember: Wanda P. Cleavland
Councilmember: Susan Wilson
Councilman: Brendan Murnane
Director of Planning & Zoning: Joshua Westfall
Town Clerk: Jodi Petteys
Counsel: Brian Reichenbach
Minute-Taker: Kate Persons

Meeting Call to Order: 6:00PM.

Pledge: Councilmember Murnane

Minutes:

- Approve the April 4, 2023 Town Board Meeting Minutes.

PUBLIC HEARINGS:

Public Hearing concerning proposed LOCAL LAW # ___ OF 2023 PROVIDING REAL PROPERTY TAX EXEMPTIONS FROM TOWN TAXES FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS.

- Resolution to close the Public Hearing for Local Law # __ of 2023.
- Resolution designation Bolton Town Board as lead agency under SEQRA.
- Resolution regarding SEQRA & LWRP determinations.
- Resolution to adopt Local Law #__ of 2023.

Convene as the Town of Bolton Board of Health

SEPTIC VARIANCE

S23-16. Kathryn A Mitchell (Applicant) seeks the following variance per Ordinance 36 of Bolton Town Code: Relief requested due to limiting site conditions. The applicant proposes a setback of 65-feet to the existing well that serves their site. NYSDOH Appendix 75-A requires a minimum separation distance of 100ft; therefore, the relief sought is 65ft. Property Address: 49 Coolidge Hill Road. SBL: 171.08-1-1. Owner: Kathryn A Mitchell.

- Resolution to close the Public Hearing for S23-16.
- Resolution designation Bolton Town Board as lead agency under SEQRA.
- Resolution regarding SEQRA & LWRP determinations.
- Resolution regarding S23-16.

Reconvene as Bolton Town Board

Public in Attendance:

Correspondence:

- Resignation letter received from Bernard French.
- Resignation letter received from Lisa French.
- Invitation to the Sembrich Gala.
- Northern Forest Center President's letter.
- American Legion Post #961 regarding their Memorial Day Parade.
- NYS DOH regarding a survey.

Committee Reports:

Councilman: Robert MacEwan

Councilman: Brendan Murnane

Councilmember: Susan Wilson

Councilmember: Wanda P. Cleavland

Supervisors Report:

- Deposits: \$ 66,236.48
- Disbursements: \$ 583,791.16
- Horicon PRV valves installed, now ready for PRV upgrade when new valves arrive.
- Bid received on roadwork resolution for award before you this evening.
- George Mumblow quick action much appreciated.
- New operators at the water plant performing extremely well.
- New Building and Grounds Building construction is expected to begin later this month.
- Big thank you to Bernie and Lisa French for their dedicated service to the Town of Bolton and wishing them well in their retirement.

New Business:

- Resolution to adjust the Buildings and Ground Department Laborer 2 & 3 to \$23.00 per hour and adjust the Transfer Station Supervisor stipend to \$ 5,500.00 per year as of May 1, 2023.
- Resolution to pause in deliberation to thank retiring Mayor Bob Blais for his leadership, support and friendship to the Town of Bolton.
- Resolution to amend the approval of the use of the Cross Street parking lot, the area in front of Town Hall and the area at the southwest rear corner of the Town Hall by the Bolton Chamber of Commerce to the following: May 27 & 28, July 1 & 2, September 2 & 3, and September 23 & 24 from 10AM until 5PM for the Bolton Arts & Crafts Festivals, with set-up to begin on Fridays at 4 PM.
- Resolution to award New Vermont Road Paving Project contract to Peckham Road Corp. in the amount of \$237,998.00.
- Resolution to award New Vermont Road Extension Paving Project contract to Peckham Road Corp in the amount of \$144,998.00.
- Resolution to award Potter Hill Road Paving Project contract to Peckham Road Corp in the amount of \$183,998.00.
- Resolution to authorize Transfer Station Senior pickup days as May 15th & 16th 2023.
- Resolution to authorize Catherine Persons to attend the AOT annual finance training on May 15th and 16th, 2023.
- Resolution to authorize contract addendum with Laberge Group for professional services related to the Town Comprehensive Plan in an amount not to exceed \$62,517.
- Resolution to appoint community members to the Town of Bolton Comprehensive Plan Committee coordinated by the Planning and Zoning Office.
Members shall include:
 1. Mr. B. Kincaid
 2. Mr. J. Gaddy

3. Mrs. G. Lindyburg
4. Mrs. K. Suozzo
5. Mr. D. Smith
6. Mr. J. Saris
7. Mr. I. Wolgin
8. Mrs. H. Dansbury
9. Mr. H. Caldwell
10. Councilmember Wilson: Town Board Liaison

- Resolution to authorize the Planning and Zoning Office to form the Climate Smart Community Task Force and appoint Joshua Westfall, Director of Planning and Zoning as Task Force Coordinator.
- Resolution to authorize a change order #1 from Rozell Industries, Inc. related to the B &G project in the amount of \$6,500.
- Resolution to authorize a change order #1 from Stants Combustion related to the B &G project in the amount of \$7,246.
- Resolution to authorize the Town Clerk to advertise for bids from Labella LLC. related to Town Hall door replacement project.
- Resolution to approve an intermunicipal agreement between Warren County and the Town of Bolton for the installation of a new radio tower at the Town of Bolton Highway Department located at 87 Finkle Road.
- Resolution to approve the use of the town docks and pier in Rogers Park by the Antique & Classic Boat Show on Friday, August 25, 2023 from 9AM to Noon.

Public in Attendance

ADDITIONAL TRANSFERS FOR APRIL 2023

To	From	Amount
<u>SEWER:</u>		
8120.4 Sanitary Sewers CE	Fund Balance	\$42,000.00

TRANSFERS FOR MAY 2023

To	From	Amount
<u>GENERAL:</u>		
1650.2 Central Comm EQ	1650.4 Central Comm CE	\$6,349.00

WATER:

1440.4 Professional Svcs	1990.4 Contingency	\$5,000.00
1440.4 Professional Svcs	8310.1 Administration PS	\$5,000.00
8340.4 Transm/Dist CE	Fund Balance	\$63,000.00

ADDITIONAL TRANSFERS:

\$30,000.00 to be transferred to Sewer District from General Fund. The transfer will be set up as a Due To / Due From in anticipation of upcoming Quarterly Billing.

Pay the Bills:

Abstract 4A

General	558-600	9,683.76
Sewer	116-124	3,657.64
Water	106-108	1,230.48
St Lights	16-18	47.94
Vets Park	3	500.00

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General	479-557 601-630	69,701.54
Highway	110-149	56,012.54
Sewer	100-115 125-132	12,487.32
Water	87-105 109-118	92,428.50
St Lights	19	420.10
Sewer Improve	5-6	7,676.25
Sewer I & Infiltration	1	862.50
B&G Building Project	4	1,612.50
Tourism	3	5,360.23

Adjourn: