

END OF YEAR MEETING  
BOLTON TOWN BOARD

December 28, 2021

Regular Meeting:

Supervisor: Ronald Conover  
Councilman: Robert MacEwan  
Councilman: Tim Coon (Absent)  
Councilmember: Wanda P. Cleavland  
Councilmember: Susan Wilson  
Town Clerk: Jodi Petteys  
Counsel: Michael Muller

Meeting Call to Order: 10:00AM.

Pledge: Supervisor Conover

New Business:

- Resolution to approve amortization repayment schedules and related guidelines for the Town of Bolton.

**RESOLUTION #263**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to approve amortization repayment schedules and related guidelines for the Town of Bolton. **All in Favor. Motion Carried.**

- Resolution to authorize the Supervisor to enter into a contract with Countryside Veterinary Medical Group for 2022.

**RESOLUTION #264**

Councilmember Wilson moved, seconded by Councilmember MacEwan to authorize the Supervisor to enter into a contract with Countryside Veterinary Medical Group for 2022. **All in Favor. Motion Carried.**

- Resolution to appoint John Gaddy to a 7-year term on the Bolton Planning Board with term to expire December 31, 2028.

**RESOLUTION #265**

Councilmember Wilson moved, seconded by Councilmember Cleavland to appoint John Gaddy to a 7-year term on the Bolton Planning Board with term to expire December 31, 2028. **All in Favor. Motion Carried.**

- Resolution to appoint Dan Sheridan to a 3-year term on the ZBA with term to expire December 31, 2024.

Councilmember Wilson explained that this would finally clean up the staggering of terms.

**RESOLUTION #266**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to appoint Dan Sheridan to a 3-year term on the ZBA with term to expire December 31, 2024. **All in Favor. Motion Carried.**

- Resolution to appoint Lorraine Wilson- Lefevé to a 3-year term on the ZBA with term to expire December 21, 2024.

**RESOLUTION #267**

Councilmember Cleavland moved, seconded by Councilmember Wilson to appoint Lorraine Wilson-Lefevé to a 3-year term on the ZBA with term to expire December 21, 2024. **All in Favor. Motion Carried.**

- Resolution to appoint Joy Barcome to a 7-year term on the ZBA with term to expire December 31, 2028.

**RESOLUTION #268**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to appoint Joy Barcome to a 7-year term on the ZBA with term to expire December 31, 2028. **All in Favor. Motion Carried.**

- Resolution to appoint Wendy Burkowski to the Warren County Youth Board with term to expire December 31, 2022.

**RESOLUTION #269**

Councilmember MacEwan moved, seconded by Councilmember Wilson to appoint Wendy Burkowski

to the Warren County Youth Board with term to expire December 31,2022. **All in Favor. Motion Carried.**

- Resolution to authorize the LA Group to provide general planning and development for hiking trails and related infrastructure in an amount not to exceed \$15,000.

**RESOLUTION #270**

Councilmember MacEwan moved, seconded by Councilmember Wilson to authorize the LA Group to provide general planning and development for hiking trails and related infrastructure in an amount not to exceed \$15,000. **All in Favor. Motion Carried.**

- Resolution to defer repayment of loans for the Town of Bolton Sewer and Water Districts to the Town’s UDAG/CDBG account until January 1, 2023.

**RESOLUTION #271**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to defer repayment of loans for the Town of Bolton Sewer and Water Districts to the Town’s UDAG/CDBG account until January 1, 2023. **All in Favor. Motion Carried.**

- Resolution to ratify authorization for the Supervisor to sign any and all documents pertaining to the closeout of grant C007005.

**RESOLUTION #272**

Councilmember Cleavland moved, seconded by Councilmember Wilson to ratify authorization for the Supervisor to sign any and all documents pertaining to the closeout of grant C007005. **All in Favor. Motion Carried.**

- Resolution to authorize the Supervisor to accept, execute and administer any and all agreements related to CFA Grant #108768 as approved by the town attorney.

Supervisor Conover explained that this was the new grant the Town received for Phase 1 at Veterans Park. This is approximately a 1.3-million-dollar project of which 75% is State aid.

**RESOLUTION #273**

Councilmember MacEwan moved, seconded by Councilmember Wilson to authorize the Supervisor to

accept, execute and administer any and all agreements related to CFA Grant #108768 as approved by the town attorney. **All in Favor. Motion Carried.**

- Resolution regarding principal and interest remaining due and owing from the Town of Bolton Local Development Corporation and NoRoWal Marina, Inc.

Supervisor Conover explained that this was the mortgage arrangement the Town of Bolton had with Town of Bolton Local Development Corporation and NoRoWal Marina, Inc.

**RESOLUTION #274**

Councilmember Wilson moved, seconded by Councilmember Cleavland to continue the prior agreement to defer the payment of principal and interest remaining due and owing from the Town of Bolton Local Development Corporation and NoRoWal Marina, Inc. to the Town of Bolton. **All in Favor. Motion Carried.**

- Resolution to authorize the use of the Cross-Street Parking Lot by the Farmers Market for the summer of 2022 every Friday 9am to 2pm from June 24 to September 2, 2022, for a total of 11 weeks.

**RESOLUTION #275**

Councilmember MacEwan moved, seconded by Councilmember Wilson to authorize the use of the Cross-Street Parking Lot by the Farmers Market for the summer of 2022 every Friday 9am to 2pm from June 24 to September 2, 2022, for a total of 11 weeks. **All in Favor. Motion Carried.**

- Resolution to authorize purchase of a 2023 Western Star 4900SF Tandem with Viking plow hookup and dump body for the Highway Department through Onondaga Bid #8996 in an amount not to exceed \$264,136.00.

**RESOLUTION #276**

Councilmember MacEwan moved, seconded by Councilmember Cleavland to authorize purchase of a 2023 Western Star 4900SF Tandem with Viking plow hookup and dump body for the Highway Department through Onondaga Bid #8996 in an amount not to exceed \$264,136.00. **All in Favor. Motion Carried.**

- Resolution authorizing Supervisor to enter into a contract for professional services with Miller, Mannix, Schachner & Hafner LLC in the amount of \$75,000 annually and litigation at the rate of \$230 per hour.

#### **RESOLUTION #277**

Councilmember Wilson moved, seconded by Councilmember MacEwan to authorize Supervisor to enter into a contract for professional services with Miller, Mannix, Schachner & Hafner LLC in the amount of \$75,000 annually and litigation at the rate of \$230 per hour. **All in Favor. Motion Carried.**

- Resolution authorizing the Supervisor to enter into a contract for professional services with LaBella to evaluate and provide specifications for the old DPW garage.

Supervisor Conover said that the old garage is structurally sound, and they would like to make this a usable space, one of those possibly being for the police vehicles.

#### **RESOLUTION #278**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to authorize the Supervisor to enter into a contract for professional services with LaBella to evaluate and provide specifications for the old DPW garage. **All in Favor. Motion Carried.**

- Resolution to authorize the Supervisor to utilize American Rescue Plan Act of 2021 (ARPA) funds on any and all eligible projects.

#### **RESOLUTION #279**

Councilmember Cleavland moved, seconded by Councilmember Wilson to authorize the Supervisor to utilize American Rescue Plan Act of 2021 (ARPA) funds on any and all eligible projects. **All in Favor. Motion Carried.**

- Resolution to authorize Town Counsel to proceed with all necessary litigation to enforce the requirements of stormwater and erosion controls as directed by the Planning Board for Brookside Subdivision at Brookside Drive and to enforce the town zoning code and recently enacted ordinance that allows the enforcement of the statewide property maintenance code with respect to the property owned by Mr. and Mrs. Kingsley.

**RESOLUTION #280**

Councilmember Wilson moved, seconded by Councilmember MacEwan to authorize Town Counsel to proceed with all necessary litigation to enforce the requirements of stormwater and erosion controls as directed by the Planning Board for Brookside Subdivision at Brookside Parkway and to enforce the town zoning code and recently enacted ordinance that allows the enforcement of the statewide property maintenance code with respect to the property owned by Mr. and Mrs. Kingsley. **All in Favor. Motion Carried.**

**RESOLUTION #281**

Councilmember Cleavland moved, seconded by Councilmember Wilson to approve the following transfers: **All in Favor. Motion Carried.**

**TRANSFERS FOR END OF YEAR 2021: 12/28/21 Meeting**

To	From	Amount
<u>GENERAL:</u>		
1620.1 Buildings/Grounds PS	1620.4 Buildings/Grounds CE	\$10,050.00
3120.4 Police/Constables CE	3120.1 Police/Constables PS	\$1,901.00
7110.4 Parks CE	7140.4 Playgrounds/Rec CE	\$1,294.00
7150.4 Cons Park CE	7140.4 Playgrounds/Rec CE	\$1,123.00
8010.1 Zoning/Planning PS	8010.4 Zoning/Planning CE	\$1,644.00
8010.2 Zoning/Planning EQ	8010.4 Zoning/Planning CE	\$1,204.00
8160.4 Refuse/Garbage CE	3120.1 Police/Constable PS	\$14,719.00
<u>HIGHWAY:</u>		
5110.4 General Repairs CE	Fund Balance	\$115,361.00
5112.2 Permanent Improvements	5120.4 Bridges/Culverts CE	\$3,930.00
5130.4 Machinery CE	5148.1 Serv to Other Govts PS	\$15,798.00
<u>WATER:</u>		
8310.4 Administration CE	9789.7 Loan Repayment Int	\$6,271.00
8330.4 Purification CE	9789.7 Loan Repayment Int	\$5,849.00
8340.4 Trans/Distribution CE	9789.7 Loan Repayment Int	\$9,704.00
<u>SEWER:</u>		
8110.1 Administration PS	1990.4 Contingency	\$1,685.00
8110.4 Administration CE	9789.7 Loan Repayment Int	\$12,314.00
8120.4 Sanitary Sewers CE	1950.4 J/C Water Bills	\$228.00
8130.4 Treat/Disposal CE	9060.8 Medical Ins (Town Share)	\$1,623.00

**RESOLUTION #282**

Councilmember MacEwan moved, seconded by Councilmember Wilson to approve payment of the following bills: **All in Favor. Motion Carried.**

Pay the Bills:

	Voucher	Amount
Abstract 12A		
General	1816-1856	4,799.48
Sewer	410-419	2,553.89
Water	334-336	1,406.23
St Lights	51-53	68.03

Abstract 12B

General	1723-1815	41,599.34
Highway	446-485	155,685.65
Sewer	390-409	15,249.80
Water	316-333	22,493.46
Tourism	39	2,610.69

Adjourn

**RESOLUTION #283**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to Adjourn. **All in Favor. Motion Carried.**

Adjourn: 10:24AM

Minutes respectfully submitted by:

Jodi Petteys  
Town Clerk

Katie Persons  
Minute Taker