

REGULAR MEETING
BOLTON TOWN
BOARD

October 4, 2022

Regular Meeting:

Supervisor: Ronald Conover
Councilmember: Robert MacEwan
Councilmember: Brendan Murnane
Councilmember: Wanda P. Cleavland
Councilmember: Susan Wilson (Absent)
Deputy Town Clerk: Rebecca Coon
Counsel: Brian Reichenbach

Meeting Call to Order: 6:00PM.

Pledge: Councilmember Cleavland

Minutes:

- Approve the September 6, 2022 Regular Town Board Meeting Minutes.

RESOLUTION #209

Councilmember Murnane moved, seconded by Councilmember MacEwan to approve September 6, 2022 Regular Town Board Meeting Minutes. **All in Favor. Motion Carried.**

PUBLIC HEARINGS:

Sound Permit

- Resolution for a sound amplification permit for Brendan Murnane – for a DJ – Thursday October 6, from 6-9PM – event location-4933 Lake Shore Drive.

RESOLUTION #210

Councilmember Cleavland moved, seconded by Councilmember MacEwan to close the Public Hearing. **All in Favor. Motion Carried.**

RESOLUTION #211

Councilmember Wilson moved, seconded by Councilmember MacEwan to approve outdoor sound amplification permit for Brendan Murnane – for a DJ – Thursday October 6, from 6-9PM – event location-4933 Lake Shore Drive. Councilmember Murnane recused himself. **All others in Favor. Motion Carried.**

Public in Attendance:

- John Gaddy and Zandy Gabriels spoke on the clearcutting of land at 4409 Lake Shore Drive. John Gaddy would like the Board to go look at the property and really see it before it comes before them.
- Zandy Gabriels spoke about the Budget and water/sewer metered and non-metered rates and congratulated the Board for the bridge project being finished.

Correspondence:

- Flamingo Resort on Lake George – notification of liquor license application.
- Deb & John Gaddy, thank you card.
- Deanne Rehm regarding Fire District Proposal.
- High Peaks Hospice invitation.
- Ken Andersen regarding Fire District Proposal.
- Bolton Chamber of Commerce Annual Fundraising Dinner.
- DEC regarding Edgecomb Pond Dam repair.
- Warren County DPW regarding Sagamore Rd. wall repair.
- Justin Persons, resignation letter. *Received with regret. He did a nice job for the Town.*
- Michael & Janice Dean regarding flooding on East Schroon River Rd. *Supervisor Conover believes the Highway Department will be addressing this issue.*

Committee Reports:

Councilmember Rob MacEwan

Highway:

N/A

Justice Court:

- During the month of September 2022, Justice Edward G. White collected \$2,648.00 in funds (check to Town of Bolton # 556) and Justice Joe Connally collected \$6,926.00 (check to Town of Bolton # 532). Total monies forwarded to the Town of Bolton amounted to \$9,574.00. Itemized lists are available in the Court should anyone desire to look them over.

Transfer Station:

- Total for the month \$ 7,285.00
- Clean up Cards \$4,050.00

EMS:

N/A

Councilmember Brendan Murnane

Library:

N/A

Water:

- The total flow to the distribution system for the month of August was 14,121,755 gallons with an average 470,725 gallons per day.
- The monthly total coliform tests were taken according to the sampling schedule.
- The monthly Total Organic Carbon tests were taken in accordance with DOH regulations and sampling schedule.
- Gathered final readings for multiple properties that were sold.
- Conducted general maintenance and grounds work around the plant and P.R.V. stations.
- Sold several Neptune radial meters to replace non-working meters.
- Read water meters throughout the month.
- Responded to several dig safe requests.
- 9/1 Filter one shutdown, turbidity meter lost flow.
- 9/5 Cl2 smelled like citrus dish soap, emptied the day tank of Cl2, ordered Cl2 barrels.
- 9/6 Filter two clogged and was unable to filter.
- 9/7 filter two clogged and PCH day tank sight glass was clogged.
- 9/13 filter two shutdown turbidity meter pump lost flow.
- 9/14 Rueben Ellsworth dug at Potter Hill to fix what we thought was a leak. Dig was called off at 11 PM. Intersection of Horicon Valley bridge, two new valves, a new T, and roughly 200 feet of new water main.
- 9/15 Contractor looked at filter rehab.
- 9/17 Filter one shutdown turbidity meter lost flow.
- 9/20 Citrus Cleaned filter one.
- 9/29 Rueben Ellsworth dug with continuation of 9/14 dig. Morris from Rural Water came to locate, but there was no leak found.

Wastewater:

- Total flow for the month was 4,951,345 gallons for a daily average of 165,000 gallons.
- Casella hauled 64,000 gallons of sludge.
- We have cleaned all the pump stations after the summer season.
- We have cleaned several lines around town with the sewer jet.
- We have cleaned several tanks around the plant in preparation for winter season.
- Matt has assisted water dept. with several issues at plant and in the distribution system.
- We have had several alarms at the plant and stations.
- The north pump station door was installed after waiting several months for it to arrive.
- We maintained the grounds around the plant and stations.
- Justin Persons last day was on 9/25. We are working on hiring someone to fill his spot.

Councilmember Susan Wilson (Absent)

Councilmember Wanda Cleavland

Planning / Zoning:

- The Planning Office for the month of September collected fees in the amount of \$1,632.50 for various items including Certificates of Compliance, Variances, Short Term Rental Permits, Site Plan Reviews, Stormwater Permits and After the Fact Fees.

Police:

- 35 patrol shifts, 202 reportable activities & 150 property checks.
- The police department's work on the Lexipol Policy and Procedure Manual is continuing with weekly meetings with Lexipol staff. The Warren County Sheriff's office provided their policy and procedure manual to assist in the formulation of our policy as it relates to our interactions and areas of mutual concern.
- A new police vehicle has been ordered through Beyer Ford. Special thanks to Police Officer Shawn Lamouree for expertly navigating the process. A delivery date has yet to be determined.
- A meeting was held at Bolton Central School regarding building safety and security and off-site safety and security. Present were Chief Galante, Sgt. Webster, and BCS Superintendent Graney.
- Our work is continuing with the Town of Bolton Code Enforcement Officer on areas of mutual concern that effect public health and safety.

Town Clerk:

N/A

Supervisor's Report:

- Deposits: \$ 208,336.20
- Disbursements: \$ 717,066.89
- Bolton Museum Roof Improvement making good headway.
- Water system back on new 10 inch main, line and valve replacement at corner of Federal Hill Road and Valley Woods Road and Horicon Avenue.
- Horicon Bridge over Finkle Brook reopened Friday afternoon.
- Town looks beautiful in fall colors and decorations.
- 2023 Budget preparations underway will set workshop to review and finalize.
- Hydrant replaced on 9N just North of Mohican Road. Great work by Parks, Water and Sewer Departments.

New Business:

- Resolution to increase the Water and Wastewater Trainee hourly rate to \$24.50.

Supervisor Conover explained that this keeps us in the ballpark with surrounding communities.

RESOLUTION #212

Councilmember Cleavland moved, seconded by Councilmember Murnane to increase the Water and Wastewater Trainee hourly rate to \$24.50. **All in Favor. Motion Carried.**

- Resolution authorizing a change order for the Bolton Museum roofing project in an amount not to exceed \$8,200.00.

RESOLUTION #213

Councilmember Murnane moved, seconded by Councilmember MacEwan to authorize a change order for the Bolton Museum roofing project in an amount not to exceed \$8,200.00. **All in Favor. Motion Carried.**

- Resolution to retroactively authorize the Supervisor to enter into an agreement with Warren County Youth Bureau on behalf of the Bolton Recreation Department.

Supervisor Conover explained that this was entered into every year and was an additional resource for the Recreation Department.

RESOLUTION #214

Councilmember MacEwan moved, seconded by Councilmember Murnane to retroactively authorize the Supervisor to enter into an agreement with Warren County Youth Bureau on behalf of the Bolton Recreation Department. **All in Favor. Motion Carried.**

- Resolution to authorize the Supervisor to enter into an agreement with Lehman Creative in an amount not to exceed \$6,255.00 for “The Hub” project.

Supervisor Conover stated that this project Councilmember Wilson was working on this with the LGLC to develop standardized signage and language for the hiking trails. He stated that the LGLC has been a great partner with the town for the development of the trails.

RESOLUTION #215

Councilmember Cleavland moved, seconded by Councilmember Murnane to authorize the Supervisor to enter into an agreement with Lehman Creative in an amount not to exceed \$6,255.00 for “The Hub” project. **All in Favor. Motion Carried.**

- Resolution to retroactively authorize the Supervisor to enter into an agreement with Warren County pertaining to all water work for Horicon Avenue and Valley Woods Rd and to complete such other work as required.

RESOLUTION #216

Councilmember MacEwan moved, seconded by Councilmember Cleavland to retroactively authorize the Supervisor to enter into an agreement with Warren County pertaining to all water work for Horicon Avenue and Valley Woods Rd and to complete such other work as required. **All in Favor. Motion Carried.**

- Resolution to authorize a change order for grant services to LaBerge Group in an amount not to exceed \$6,000.00.

RESOLUTION #217

Councilmember Cleavland moved, seconded by Councilmember Murnane authorize a change order for grant services to LaBerge Group in an amount not to exceed \$6,000.00. **All in Favor. Motion Carried.**

Public in Attendance:

- John Gaddy asked if all of the people hiking in town has translated to downtown activity. Councilmember Murnane stated they are seeing activity. Supervisor Conover stated the numbers on the trails were astonishing. The last contract they did in partnership with the LGLC was to redo the trails so they could sustain that type of use and to better handle the stormwater. John Gaddy stated he has seen large numbers of people coming by bus and this accelerates erosion, which is something they should keep an eye on.
- Zandy Gabriels commented on the Water Department report and the pond levels, which are down considerably. He referenced the emergency pumping station that was installed back when Mr. Dagles was Supervisor. He stated that the Town of Bolton employees that did the improvements to the back side of the dam did a nice job. He suggested using RPI for the contour of the ponds. He believes that the Sagamore bridge should be repaired, but not be updated with concrete and spackle.

RESOLUTION #218

Councilmember Cleavland moved, seconded by Councilmember MacEwan to approve the following transfers: **All in Favor. Motion Carried.**

TRANSFERS FOR OCTOBER 2022

To	From	Amount
<u>GENERAL:</u>		
1440.4 Professional Services	1420.4 Attorney CE	\$2,029.00
7140.2 Playgrounds/Rec EQ	7140.4 Playgrounds/Rec CE	\$540.00
7450.4 Museum CE	1990.4 Contingency	\$4,418.00
8510.1 Comm Beautification PS	5650.1 Off St Parking PS	\$2,000.00

HIGHWAY:

5110.2 Storm Damage EQ	5110.1 General Repairs PS	\$288.00
5130.4 Machinery EQ	5110.4 General Repairs CE	\$27,713.00

WATER:

8310.4 Administration CE	8310.1 Administration PS	\$6,096.00
8340.4 Trans/Dist CE	8340.2 Trans/Dist EQ	\$1,464.00

SEWER:

8110.4 Administration CE	9789.7 Loan Payment Int	\$9,113.00
8120.4 Sanitary Sewers CE	9789.7 Loan Payment Int	\$4,642.00
8130.4 Treat/Disposal CE	9789.7 Loan Payment Int	\$14,370.00

Pay the Bills:

RESOLUTION #219

Councilmember MacEwan moved, seconded by Councilmember Cleavland to approve payment of the following bills: **All in Favor. Motion Carried.**

Abstract 9A

General	1461-1504	6,544.16
Sewer	281-289	2,729.54
Water	226-229	1,315.62
St Lights	39-43	2,072.19

Abstract 10

General	1348-1460 1505-1513	84,634.47
Highway	294-327	55,868.21
Sewer	263-280 290-291	34,162.73
Water	206-225 230-231	32,831.88
B&G Building Project	9	1,910.00
Tourism	40-42	68,407.64
Sewer Infiltration/Bioreactor Proj	9	590.00
Water Improve	4	6,505.00

Adjourn:

RESOLUTION #220

Councilmember Cleavland moved, seconded by Councilmember Murnane to Adjourn. **All in Favor. Motion Carried.**

Meeting Adjourned: 6:30 PM

Minutes respectfully submitted by:

Jodi Petteys
Town Clerk

Katie Persons
Minute Taker